

MARY SCOTT NURSING CENTER

Policy: COVID-19 Employee Screening	
Date: March 2020	E Tag – E-0015

Policy

The primary objective of this policy is to provide a means for safeguarding the employees.

Procedure

The Incident Commander (IC) must monitor all employees for COVID-19.

All staff will be screened upon entrance to the facility for their shift. They will complete the screening questions and have their temperature taken and recorded.

Employees with temperature of 99.9 **will not** be permitted to enter the facility to begin their shift. They will need to immediately speak to the IC about being tested for COVID-19 or not.

The critical aspects for employees is their temperature and other signs/symptoms including head ache, sore throat, aches-pains, chest pain, shortness of breath.

- If an employee is experiencing a Temperature of 100.3 or higher, they must contact the IC and as appropriate the facility medical director. The IC should also contact the local department of health below
- Dayton & Montgomery County Public Health; Communicable Disease – 937-903-2263.
- When COVID-19 is suspected the facility should do the following:
 - Apply a mask to the employees
 - The employee may not enter or if during their shift they will have to leave the facility immediately.
 - Notify Key Management Personnel.

If an employee in the facility is suspected of COVID-19 due to meeting the criteria on the screen facility must begin monitoring residents each shift for COVID-19 signs and symptoms as well as taking their temperatures.

An employee may return to work based on the local health department recommendations. If the local health department does not address return to work criteria, the CDC guideline will be followed:

<https://www.cdc.gov/coronavirus/2019-ncov/healthcare-facilities/hcp-return-work.html>

- If the employee was tested, then they are excluded from work until:
 - Resolution of fever without the use of fever-reducing medication **AND** Improvement in respiratory symptoms (e.g., cough, shortness of breath) **AND** negative results of and FDA

Emergency Use Authorized molecular assay for COVID- 19 from at least two consecutive nasopharyngeal swab specimens collected greater than 24 hours apart (total of two negative specimens).

- If the employee quarantined at home they are excluded from work until:

At least 3 days (72 hours) have passed since recovery defined as resolution of fever without the use of fever-reducing medications **AND** improvement in respiratory symptoms (e.g., cough, shortness of breath) **AND** at least 7 days have passed since symptoms first appeared.

MARY SCOTT NURSING CENTER

Policy: COVID-19 Routine Resident Screens	
Date : March 2020	E Tag – E-007

Procedure :

- Admissions to request the hospital's completed COVID-19 screen be sent with each admission.
- If Admissions receives a referral with a suspected/positive COVID-19, this referral MUST go through Intake Review.
- Facility to complete the resident screen:
 - ✓ With all new admissions
 - ✓ With all readmissions
 - ✓ With all LOAs (dialysis, appointments, home visits, ANY time a resident leaves and returns to the building)
 - ✓ Daily, providing no suspected cases are in the facility.
- Educate Resident to notify staff with any new onset symptoms or changes if able.
- If the screen is positive, mask resident and initiate COVID-19 isolations procedures.
- All screens need to have the resident's name and date and be kept in the facility for 6 months in a secure area.
- Any resident leaving the facility, excluding discharges home, will have a mask placed prior to leaving facility. Examples: dialysis, ED, appointments, etc.

When COVID-19 case is suspected the facility should do the following:

- Apply a mask to the resident.
- Move the resident to the facility's designated COVID-19 Isolation – Quarantine Zone.
- Begin COVID-19 precautions per the resident's attending physician and or medical director.
- Follow COVID-19 precautions for the roommate for 14 days while screening every 4 hours.
- Notify physician and get an order for COVID-19 precautions and treatment.
- Notify family/responsible party.
- Notify Key Management Personnel.
- If a resident in the facility is suspected of COVID-19 due to meeting the criteria on the screen, a screen must be completed every four hours on all RESIDENTS in the facility.
- If a resident in the facility is suspected of COVID-19 due to meeting the criteria on the screen, a screen must also be completed every shift on all STAFF in the facility.
- Utilize consistent staff as able to limit exposure.
- Continue COVID-19 precautions until physician discontinues, precautions may be discontinued 72 hours after symptoms resolve, but not less than 7 days after onset of symptoms.
- Update COVID-19 Care Plan and care card as needed.

MARY SCOTT NURSING CENTER

Policy: COVID-19 Visitors- Vendors - Others	
Date: March 2020	E -0015

Policy

We must ensure to provide a clean and safe living environment for each resident and staff member in our care. As a result, we will continue to update our company's COVID-19 (Coronavirus) policies with the most current recommendations shared by the Ohio Department of Health (ODH), the Centers for Medicare & Medicaid Services (CMS) and Center for Disease Control (CDC).

Procedure

CMS has updated the QSO notice 20-14-NH and all facilities will cease allowing visitors (except in end-of-life circumstances) and non-essential staff/visitors from entering the facility.

Any individual entering the facility including ALL staff, visitors, vendors, contractors etc. including X-ray techs, lab staff, hospice care staff, therapists, dietitians, ambulance staff, etc. who are at the facility based on the residents' plan of care are permitted to enter facility providing the following screening is completed:

- Have you been experiencing any signs and symptoms of COVID-19 including fever greater than 99.9, cough, shortness of breath, and/or aches, pains?
- Have you been exposed to anyone positive for COVID-19?
- Have your temperature taken by the screener and recorded.
- Must wash your hands with soap and water or, if not available, offered alcohol-based hand sanitizer.

Anyone entering the facility is required to wear a mask and as appropriate additional PPE. Encourage visitors to practice social distancing without touching, hugging, or kissing any resident.

Deliveries:

- Delivery personnel requiring entry into the building must be screened, according to guidelines set above. Deliveries should be completed quickly, and facility staff should limit interaction with delivery personnel. Where possible, deliveries could be left outdoors for facility staff to retrieve.
- Vendors are to leave deliveries at the door unless otherwise directed by facility.
- Vendors that deliver to the back door must also be screened according to above guidelines.